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		Approved By: B van Rooyen	
		Department : Academics	
		Date Released	25 July 2014
		Revision	08

PROGRAMME TITLE	SAQA ID	NQF	CREDITS
DIPLOMA IN METROPOLITAN AND TRAFFIC POLICING	50204	LEVEL 6	374

DESCRIPTION

Lyceum's Faculty of Safety and Criminal Justice is at the forefront of training and education in the traffic and metropolitan police fraternity. Students who have completed their studies will be able to make a valuable and professional contribution towards Metropolitan and Traffic policing. Policing today is considered a science and police practitioners are required to equip themselves with the specialist knowledge and skills to render professional services.

With Lyceum's accredited programmes we offer a wide variety of options for the learner. The subject experts who compile our learning programmes are all actively involved in policing, are professional practitioners and contribute towards research in the field of road policing. The learning programmes are uniquely structured to meet the growing demands placed on traffic and police agencies. This highly successful programme is directed towards metropolitan and traffic officers that want to advance their career with knowledge and skills that are directly focussed towards this highly specialised field of road policing. Efficient management within a law enforcement environment is essential in creating a system that will benefit the people of South Africa.

A Diploma in Metropolitan and Traffic Policing offers law enforcement practitioners the opportunity to positively influence peoples' lives. This accredited Lyceum learning programme offers you the opportunity to play a crucial role in creating a safe and secure environment in South Africa. It is also the leading programme in Africa insofar as traffic policing practice is concerned.

CAREER FIELDS

Learners could pursue a career as a:

- *Metropolitan Police Officer*
- *Provincial Traffic Inspector*
- *Traffic/Police Officer*
- *Municipal Law Enforcement Officer*

1 st YEAR SUBJECTS	NQF LEVEL	CREDITS
General Management for Law Enforcement	5	20
Metropolitan Police Science 1	5	25
Traffic Science 1	5	25
Law of Procedure and Evidence	5	25
Criminal Law 1	5	25
TOTAL CREDITS YEAR 1		120

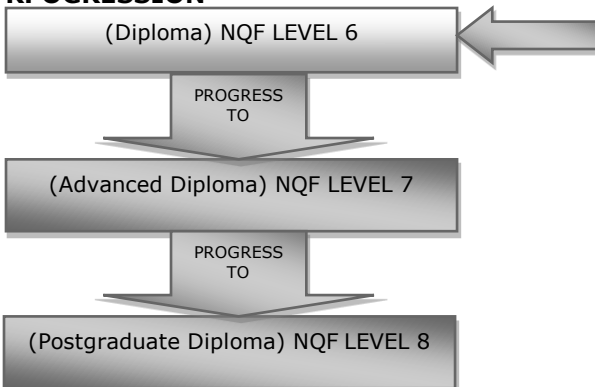
2 nd YEAR SUBJECTS	NQF LEVEL	CREDITS
Business Communication for Law Enforcement	5	20
Criminal Law 2	5	25
Metropolitan Police Science 2	6	25
Traffic Science 2	6	25
Electives: (select 1)		
• Managing the Patrol Function	6	25
• Crime Scene Management	5	25
TOTAL CREDITS YEAR 2		120

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3 rd YEAR SUBJECTS	NQF LEVEL	CREDITS
Metropolitan Police Science 3	7	28
Traffic Science 3	7	28
Crowd Management	7	28
Electives: (select two)		
• Crime Prevention	6	25
• Police Supervisory Practice	6	25
• Community Policing	6	25
• Project Management for Law Enforcement	6	25
TOTAL CREDITS YEAR		134
	TOTAL CREDITS	374

PRROGRESSION



TYPE OF PROGRAMME

- Part Time
- This is a higher education programme accredited by the Council on Higher Education (CHE) and registered with the Department of Higher Education and Training (DHET).
- It is also registered at SAQA

DURATION

Minimum – 3 years of study (part-time)
 Maximum – 6 years of study (part-time)

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ADMISSION REQUIREMENTS

- A National Senior Certificate granting permission to study at Bachelor Degree level.
- Candidates over the age of 23 at registration or during their first year of attendance who have attained a Senior Certificate with at least 40% in at least four Higher Grade or Standard Grade subjects, at least three of which were passed simultaneously, one of which is a Higher Grade subject and one is English.
- At least five years post-Secondary School experience in the field in which the student wish to study.
- Candidates having attained the age of 45 before or during the first year of registration.
- A Diploma or Advanced Diploma in a cognate discipline.
- Foreign students whose first language is not English may be required to provide proof of English proficiency; otherwise students will be required to take an English Proficiency Test prior to admission

ARTICULATION

Recognition of Prior Learning (RPL) processes and Credit Accumulation and Transfer (CAT) are articulation mechanisms. The institution reserves the right to conduct a formal assessment for purposes of CAT. An evaluation will be conducted to recognise prior learning. This evaluation may or may not be based on a form of formal assessment and can include a portfolio of evidence submission. These mechanisms are in line with the HEQSF as envisaged in the NQF Act 67 of 2008 and the CHE "Policies on the Recognition of Prior Learning, Credit Accumulation and Transfer, and Assessment in Higher Education" published by the CHE in August 2016.

The final approval for applications in respects of CAT and RPL, is subject to academic vetting in terms of applicable legislation and institutional policies.

Enquire at your nearest Lyceum Sales Office for more information regarding the awarding of subject credits (Credit Accumulation and Transfer - CAT) towards Lyceum Qualifications.

LEARNER MATERIAL

Study material are largely supplied in digital format only. Printed copies can be ordered at the prescribed tariffs. Prescribed textbooks are excluded and must be procured by the student. (Terms and Conditions apply)

The College has a small number of prescribed textbooks. Should you experience undue problems to acquire your textbooks, you may enquire at the College.

PRICING

Enquire at your nearest Lyceum Branch Office or at the Main Campus for a current programme pricelist.

ADDITIONAL COSTS (Examinations)

- You have two **examination opportunities** within your contract period.
- **No examination fees** are applicable for the **first time** you write any subject within your contract period.
- Examination fees are payable if you write any subject **for the second time**, i.e. if you have failed your first attempt within the contract period.
- Students who enrol for any study year have two examination opportunities. Students can select to write any number of subjects during the first or second examination opportunity. **If you elect to write the exam during the first opportunity** and fail, you may re-write (as a supplementary) at the second opportunity upon payment of the prescribed supplementary examination fee. **If you elect to write the examination at the second opportunity** but fail, you may write the examination during the first chance of the next cycle **ONLY**, upon payment of the supplementary examination fee. If you again fail, having exhausted the above opportunities, you **MUST** re-register for the subject before a further examination may be attempted.

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ASSESSMENT

Assessments consist of **one assignment (formative assessment) and a final examination (summative assessment) for each subject.** If you fail to submit the compulsory assignment in time you can request permission to submit a penalty assignment at a fee. If you did not submit an assignment you cannot register for examinations. Make sure you submit the compulsory assignment within the prescribed time because it does not cost you anything.

Your final mark for each subject will be calculated as follows:-

- Assignment contributes 20% towards the final mark
- Examination contributes 80% towards the final mark

A student who submitted an assignment for a specific subject, and fails that subject, does not have to re-submit a further assignment prior to writing the "supplementary" examination. The assignment mark is automatically carried over. However, if the assignment mark is low, and the student wishes to re-do the assignment, he/ she may apply to the examinations section for a copy of the new assignment (at the prescribed fee) and may then re-submit the assignment on or before the new due date.

CERTIFICATION

Upon successful completion of your programme, you will receive a certificate depicting: - Diploma in Metropolitan and Traffic Policing and an academic transcript. These documents will be issued at the annual graduation ceremony, couriered to the nearest branch or posted to you, provided that your account is in order.

It is the learner's responsibility to ensure they meet all the programme requirements before a qualification can be issued.

FURTHER STUDIES

Please enquire at Lyceum or visit our webpage for more information. You may also elect to discuss this issue with the Lyceum Academic Team or your Student Advisor.

IMPORTANT INFORMATION

After enrolment you will receive a **Student Support Manual** with important information e.g. cut-off dates, examination registration etc. You may request a copy hereof in writing before enrolment.

You will also have free access to the College's Student Portal(s). A range of important information is posted on the portal and you are advised to frequent the portal periodically to view any updates, general and important information.

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DISCLAIMER

The information contained in this fact sheet is accurate at the time of printing. However, factors beyond Lyceum’s control (such as environmental, regulatory or technical changes) may cause the contents of this fact sheet or of the programme to change. In the event of any such change, Lyceum will formally notify current learners. All possible measures will be taken to minimise inconvenience to learners.

Name of learner: I....., hereby acknowledge that I understand the information stated in this document and fully comprehend the specifics explained above pertaining to this qualification.

Signature of learner:.....

Name of legal guardian:..... Signature:

(if applicable)

Name of Student Advisor: Signature:

Date:

NB: The learner must initial each page and sign the last page. The original signed copy should be kept on the learner record file.